

WHY DCFA NEEDS VOLUNTEERS

Dairy Produce

Robert Wisemans Dairies delivers dairy produce every Thursday morning between 6.30 and 7 a.m.

We need volunteers to help unload the produce, date-check it, sort it and distribute it. We hope to have a second delivery day on Tuesday mornings as and when we get enough volunteers.

Bakery Items

At the present we collect bakery items from a bakery at Saltash every Wednesday at 4.45 p.m.

We need a volunteer, preferably with a vehicle, to collect these items and take them to the Ship Hostel by 7 a.m. on Thursday mornings.

The bakery items will then date-checked, sorted and distributed.

We hope to have a second pick-up day on Monday evenings as and when we get enough volunteers.

General Food Items

DCFA is issuing foodstuffs on Thursday mornings from 8 to about 11 a.m.

There are several duties that need to be covered by volunteers including:

- Food Handling
- Food Storage
- Chiller Control
- Refrigeration
- Date Checking
- Recording of Receipts
- Recording of Issues
- Health & Safety Aspects
- Quality Control
- Warehousing

Research:

- Health & Hygiene:
 - Food Handling
 - Protective clothing
 - Storage, etc.

- Food distribution and disposal laws.

- Community needs:
 - Are we meeting the needs of our customers?
 - May involve visiting clients and completing feedback questionnaire's on how DCFA is doing in from a customer viewpoint and how DCFA could improve its services.

- Funding bids:
 - Look into what funding is available and then these details to the DCFA Volunteer Coordinator.
 - This will be an ongoing task and it would free up the DCFA Project Coordinator to get on with other things.

- Food producers:
 - Again, something which could be ongoing.
 - Passing the details to the Volunteer Coordinator.

Cleaning

Something all volunteers can chip in with on a daily basis.

Cleaning will be required inside and outside of the building.

Driving

DCFA need volunteers who can collect food from producers and also to transport food to the DCFA customers.

Routine Handy Work Around the Ship Hostel

DCFA needs trusty volunteers who could be relied upon to complete odd jobs and repairs where necessary.

Updating the website and DCFA Leaflets

DCFA needs computer-literate volunteers to keep an eye on the DCFA website and other sites, so as to ensure the information is up-to-date.

Fund Raising

DCFA needs volunteers to help run local events, man display stands, etc, and act as DCFA ambassadors.

Marketing and Advertising.

- Look into how DCFA is branded as a product and how it can be expanded upon to support its growth over time.
- Need a volunteer to design a new logo.
- Need a volunteer to collect feedback.
- Need a volunteer to design an official poster which can be produced for display at events.
- Need volunteers to hand out leaflets during local events and displays.

Charlie TAYLOR

DCFA Volunteer Coordinator

lillysmum07@yahoo.com

Saturday, 14th January 2012

