



## electing course reps



- We are suggesting that in order to remove barriers for students, Course Rep elections are no longer necessary, and any keen student should be allowed to be a rep.
- However, if PL's feel elections are appropriate for their cohort, they should feel free to continue as they wish.
- Where possible there should be a minimum of two Course Reps per programme, per stage. However, unlike previous years, there is not an upper limit on the number of Course Reps.
- Course Reps may hold the post for more than one year but must express renewed interest for each cohort stage.
- Any returning Course Rep information should be shared with the Student Voice Team during Semester 2 for the following year. First year and Postgraduate selection must take place in September.
- The process is usually facilitated by the Programme Lead.



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- Moving forward, Programme Leads should encourage all students who are interested in becoming a Course Rep to put their name forward. At the discretion of the PL, a statement of interest may be requested but is not necessary.
- We do not anticipate that there will be too many reps but rather removing the in-person election aspect will reduce barriers for those wanting to get involved.
- PL's may wish to consider encouraging students from certain underrepresented demographics to put themselves forward e.g. mature students, international students.



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- The Programme Lead will need to make note of the reps' name, email and complete the following form so that the Student Voice Team can invite the rep to training: <https://forms.office.com/e/qL1SvyTDsy>
- Once all rep names have been collated across all programmes, this spreadsheet will be used by the Student Voice Team to monitor training and will then be shared with the Faculties for the relevant meetings.
- If there are any changes to reps or programmes, please email us directly on the email below.
- If you have any queries, please do not hesitate to contact the Student Voice Team at [studentvoice@su.plymouth.ac.uk](mailto:studentvoice@su.plymouth.ac.uk)