**All Clubs**

**Funding – for Sports Clubs**

Allocated to support the club overall, so funding is generally allocated to benefit all members.

Just because funding has been approved/payments supported in the past, doesn’t mean this will be the same. Please don’t assume the SU will be able to cover deposit payments, entry fees, insurance etc if they have previously.   
  
UPSU (University of Plymouth Students Union) only has a limited amount of funding available to support Sports club activity - applications must be completed and submitted by the deadline date set and late applications will not be considered.  
  
Please ensure your requests would help all members of the club, and aid in developing what your club can offer.  
  
The funding can be allocated for:  
- Affiliations  
- Health and safety equipment (helmets, harnesses, tackle pads, life jackets etc), can be replacing if it has expired or buying new equipment.  
- Coaching  
- Upskilling members to support your club activity  
- Facility costs  
- Equipment (new nets, cones, mats etc)  
- Transport  
- Competitions  
  
Funding will not be allocated for social activities/alcohol related activities.

**Facilities**

The SU will fund one session up to two hours of training facilities per club, per week, however, clubs will be able to fund additional hours themselves. The SU will use their own facilities in the first instance. If this is not available, the SU will source the most cost-effective suitable alternative. Should the club be unhappy with this allocation the SU will fund an alternative facility up to the cost of the original facility. There will also be scope to bid for additional support from the department for funding extra hours of training facilities. Should the clubs use a free facility we will consider proposals for extra hours however, if the facility is no longer available the SU will return to funding two hours of training. Due to the nature of the local area and available facilities we will try our best for clubs to have their preferred timings and locations however, in some instances we will be unable to accommodate this.   
  
BUCS (British Universities & Colleges Sport) fixture facilities will be funded and sourced by the SU.

**NGB Affiliations**

Clubs that pay affiliation fees at the beginning of the academic year are not covered by the SU.

**Sports Subs**

Annual sports subs are paid by students and the money is used to support the facilitation and delivery of sport; including but not limited to insurance, facilities, transport, entry fees first aid supplies and staffing. The sports subs amount will be set alongside budgets to ensure that we can support the current sports offering and is automatically added at the checkout when purchasing sports club memberships.

**BUCS Teams**

**BUCS Contribution**

For each club who enters any BUCS weekly leagues to contribute £300 towards BUCS. We suggest that sports clubs explore ways to raise this money and would advise that the students who compete within the BUCS team(s) are subsidising this £300 payment.

Some suggestions of how to raise the funds would be:

* Yearly BUCS Product
* Termly BUCS Product
* Included within competitive Membership price
* External Sponsorship
* Using current funds – must be sustainable
* Mixture of options

**Weekly fixtures**

**Team Entries**

The SU will fund up to two teams per sport to enter BUCS sport - 1 male and 1 female team – this is subject to performance and application, amongst other factors. The SU holds the right to be able to decide if a team will be funded. Where there is not a team of the alternative gender the SU reserves the right to enter two teams of the same gender depending on performance, application etc.

Should a team not be entered the club can decide to self-fund teams this would mean covering the cost of entries, transport and facilities depending on performance, application etc.

**Transport**

If a team is entered by the SU 100% of transport costs will be provided apart from PL post codes for home and away matches.

If the fixture takes place within a PL postcode the SU will not fund the team’s transport. Teams will need to pay and find their own way to matches (both home and away) in a PL postcode.

**Match Officials**

The SU will not fund any match officials. In most instances clubs will need to organise their own officials and will also need to organise paying them via SGF. Should teams need support in sourcing officials please email [bucs@su.plymouth.ac.uk](mailto:bucs@su.plymouth.ac.uk).

**Facilities**

If a team is entered by the SU 100% of the cost of the facilities will be covered used matches. For training facilities, please see the All Clubs section of this document.

**Regulations**

Please find the link for all general and sports specific regulations, [here](https://www.bucs.org.uk/rules-and-regulations.html). One that we would like to highlight is *“****REG 9.7 Late cancellation of matches****Where an institution/Playing Entity has to cancel a fixture within 48 hours (outside of weekends and bank holidays) of its agreed start time, for reasons other than those outlined in REG 14.1 and REG 14.2, that institution/Playing Entity will be liable for reasonable costs incurred.” With this in mind we are implementing the “48-hour rule”* within the department too, all teams wanting to change their fixtures will have to do so using the BUCS Fixture Change Request Formwhich can be found on the UPSU Resource Page. But any changes within 48 hours of the fixture start, the teams will occur a cost for either transport or facility bookings that cannot be cancelled within that time.

**BUCS Individual and Team Competitions**

The SU will fund the lowest costing entry fee for a team or individual event or will contribute the equivalent amount towards another event. If you have entered a BUCS league the SU will not fund a competition entry fee and its associated costs however, this can be self-funded by the club.

**Registration**

The number of funded entries will be at the discretion of the SU. Any guaranteed places will be 100% funded up to 5 students. Where there are numerous disciplines/races being entered this will be considered on a case-by-case basis.

**Transport**

The SU will fund up to £1250 for a maximum of one competition and not carried over for numerous competitions. Additional fees, for example, parking, driver accommodation or toll fees must be covered by club. If hire vehicles are used for competitions, then any additional milage, on top of what the department have estimated for the trip, will have to be covered by the club.

**Accommodation**

No funding will be available for accommodation.

**Competition Rounds**

If your sport competition consists of several rounds the SU will support the first round, any additional rounds that the team get through will require a contribution from the club with potential support from the SU on a case-by-case basis.

**Individuals paying for their own entry fees**

Individuals who would like to enter a competition which is not funded by the Students Union, or the club, will need to transfer the money to the SU prior to booking the individual place. Proof of this transfer is required by the entry deadline date to allow for entry.

**Non-BUCS Competitions**

**Registrations**

The SU will fund up to £1000, one competition only, not carried over for numerous comps to the value of £1000.

**Transport**

Up to £1000 - not carried over for numerous competitions to equal the value of £1000). Additional fees like coach parking, driver accommodation must be covered by club.

**Accommodation**

No funding will be given for accommodation. If a club would like to book accommodation this will need to be covered by the club and it’s members.

**Individuals paying for their own entry fees**

Individuals who would like to enter a competition which is not funded by the Students’ Union, or the club, will need to transfer the money to the SU prior to booking the individual place.

**Individuals paying for their own entry fees**

Individuals who would like to enter a competition which is not funded by the Students Union, or the club, will need to transfer the money to the SU prior to booking the individual place.

**Additional info**

Transport will be provided in the most cost-effective way, if this isn’t feasible or convenient for the teams, you will be obliged to find your own way there and pay for it.

**Facilities**

The SU will fund one session up to two hours of training facilities per club however, clubs will be able to fund additional hours themselves. The SU will use their own facilities in the first instance. If this is not available, the SU will source the most cost-effective suitable alternative. Should the club be unhappy with this allocation the SU will fund an alternative facility up to the cost of the original facility. There will also be scope to bid for additional support from the department for funding extra hours of training facilities. Should the clubs use a free facility we will consider proposals for extra hours however, if the facility is no longer available the SU will return to funding two hours of training. Due to the nature of the local area and available facilities we will try our best for clubs to have their preferred timings and locations however, in some instances we will be unable to accommodate this.   
  
BUCS fixture facilities will be funded by the SU.

**Funding – for clubs – SU**

Allocated to support the club overall, so funding is generally allocated to benefit all members.

Just because funding has been approved/payments supported in the past, doesn’t mean this will be the same. Please don’t assume the SU will be able to cover deposit payments, entry fees, insurance etc if they have previously.

**The SU will consider additional funding support subject to availability of funds and proposals.**